



LAKES INTERNATIONAL LANGUAGE ACADEMY
An IB World School

The monthly meeting of the Board of Directors will be held on Tuesday, February 13, 2018 at 6:00 pm in the Lakes International Language Academy Main Campus Library
246 11th Ave SE, Forest Lake, MN 55025.

AGENDA

A. General Business

1. Call to Order
2. Unscheduled Visitors
3. Review of Agenda
4. Conflict of Interest Disclosure
5. Scheduled Visitors
6. Affirmations

B. Action Items

1. Treasurer's Report (Dec 2017 financial reports)
2. LILA 990 tax return filing review
3. Property and Liability Insurance Renewal (Feb 2018 to Feb 2019) and Workers' Compensation Insurance Renewal (April 2018 to April 2019)
4. Accept resignation of board member (community member seat)
5. Ratify election results for Special Election held in January 2018 for community member seat

C. Dialog/Discussion Items

1. Formation of an ad hoc Executive Director Succession Planning Committee
2. Cost Reimbursement Resolution for facility expenses between LILA and the LILA Building Company (LILA Bldg Co to review and approve at a future meeting)

D. Reports

1. Executive Director's Report
 - a. Staffing
 - b. Enrollment (see updated enrollment document in the 2017-18 Board folder)
 - c. Facilities
2. Finance committee meeting minutes, 2/12/18 (acknowledge and file)
3. Audit committee meeting minutes, 2/12/18 (acknowledge and file)
4. Election committee

E. Consent Agenda (Chair)

1. Secretary's Report
2. Donations for Dec 2017
3. Donations for Late December 2017-Jan 2018

F. Announcements (Chair)

1. FLASB Meeting
2. PTO Meeting
3. Board Member Training Updates
 - Cecilia Delbene attended training: "Unwrapping proficiency" organized by MDE and ACTFL - 01/20/18
 - CFO Lundgren attended a webinar on 1/30/18 called "Digital Marketing for Charter Schools", hosted by Charter School Capital
 - A one-page flyer, *Open Meeting Law*, is posted in the 2017-2018 School Board folder for your reference. Good reminder that all board committees need to post agendas 7 days in advance of their meetings. Committees should also file written meeting minutes.

G. Reflection on Board Performance (Chair)

H. Adjourn (Chair)