



“Anchors Aweigh 2018!”

Escape this Summer to Explorer Club

(Little Explorers Preschool care is only available during the school year)

Join Lakes International Language Academy’s 2018 Explorer Club School Age Care program as we set sail this summer to new adventures. On board, your crew has designed a ship’s itinerary of fun and exciting adventures sure to capture the interest of all who join them. Each day will be filled with new activities, games, outdoor excursions, and fun foods, anchored with enrichment and character building activities. Explorer Club is a fun and exciting time, with field trips, summer fun, and friendships that last into the school year. Attached is a weekly theme based activity guide to help you get excited for our upcoming summer events.

Tuesday, May 29th marks the first day of Summer Explorer Club for Kinder – 5th grades. We will be closed Thursday and Friday, May 24th & 25th for staff training and summer setup and Monday, May 28th for Memorial Day. Summer Explorer Club runs from May 29th through August 24th, (6:00am - 6:15pm M-F). ***Explorer Club will be CLOSED on Wednesday, July 4 and the week of August 27th – 31st for staff training and classroom setup.** Explorer Club will be **closed for Labor Day** and will resume normal business hours starting September 4, 2018.

1. **Summer Registration Fee:** There is a \$30/child or \$60/family registration fee and must accompany your completed registration forms in order to secure a spot in the Explorer Club summer program. **The last day to register for summer Explorer Club will be Monday April 1, 2018.** Registrations received after the due date will be put on a waiting list and will be based on availability. Registration is available online at www.mylila.org select “Child Care” which will direct you to our Explorer Club home page.
2. May, June, July, and August calendars will be available March 1st on the LILA website and at the Explorer Club parent center. You may fill them out all at once or you may hand them in by the 22nd of the month previous to care requested by the end of the business day (6:15pm). **If your child is attending summer school, separate calendars are available upon request from the Explorer Club office.**
3. **Payments for care MUST accompany your calendar.** If calendars and payment are not received by the due date a \$10 late calendar fee will be assessed along with a \$25 late payment fee. Explorer Club cannot guarantee a spot for your child unless both calendar and payment have been received. **Late calendars will be accepted based on availability. If using an EFT form: Please fill out and place in the lock box at the main lower campus and mark “Charge My Account” on your calendar.**
4. Summer Pricing will be as follows:
 - **All Day Care:** \$37.00/day (6:00am - 6:15pm session)
 - **Drop-In Price:** \$40.00/day (6:00am - 6:15pm session)

* Please indicate on your Explorer Club calendar if you will be attending Camp del Sol/Camp Taiyang this summer. A discounted rate is available for those attending BOTH Camp del Sol/Camp Taiyang AND Explorer Club on the same day. **You must mark this on your calendar for credit.**

* The first child in each family will pay full price. Each additional child will receive a 20% discount on the same day of attendance. (See parent handbook for specific guidelines.)

* **Drop-Ins:** Any request for care with the absence of a submitted calendar or an unscheduled day will be charged the drop-in rate above. **Drop-in payment is due on or before care is received. We do require a 24-business hour notice for request of drop-in availability. Drop-in requests on field trip days will not be accepted due to prior pre-scheduled payment and attendance requirements.**

* No reductions in tuition will be made for absences.

* An additional **\$7.00 schedule change fee/per child** will be charged for switching days after the calendar due date. You may switch a scheduled session for an equivalent non-scheduled session (field trip days excluded) within the same calendar month by notifying the Explorer Club office by 12:00pm.

* Field Trips are included in your monthly fee. They are marked on your activity calendar as well as the themes of the week. On occasion an additional walking trip to Beltz Park or Dairy Queen may be added to the calendar, where kids may bring a small amount of spending money for DQ. Parents will be notified in advance of any additions to the calendar. If parents do not want their child to participate in these off-site activities please notify the Explorer Club office as soon as possible.

***Summer school parents** please inform the Explorer Club office and on your summer school calendars if your child will be attending the field trips. The Explorer Club program tries hard to schedule field trips around summer school hours but due to scheduling requirements that may not always be an option.

*A minimum of 15 children needs to be in attendance per day for Explorer Club to stay open. Explorer Club will contact all registered families as soon as all calendars have been received if Explorer Club will be closed due to low attendance.

5. Explorer Club will be located through the lower level gymnasium entrance at LILA Main Lower Campus. Parents are required to sign children in and out, indicating arrival and departure times. Location may change due to construction over the summer.
6. **Explorer Club offers a SUMMER BREAKFAST/LUNCH PROGRAM through ISD#831 Paypams account. Food service will be provided June 4th through August 10th. A breakfast and cold lunch will be needed from home on May 29th-June 1st, July 4th and August 13th-23rd while ISD #831 food service is closed.** This food program is contracted through LILA and ISD #831, and is the same one you will use during the school year. Once registered with Paypams, each child will be assigned a personal identification number with a meal account created just for them. Pre-payment is required through this account and parents will be able to access information as well as qualify for free and reduced meals. For further information, please check out Forest Lake Schools Nutrition Services at <http://forestlakeschoolfs.com>. Cold breakfast/lunch from home is always an option. An a la carte breakfast will be offered to children between 7:30am-8:00am and lunch will

be offered between 11:30am-12:00pm each day. Menus will be available on the FLAschools.org website and at our parent center.

7. A morning snack will be offered at 8:30am and an afternoon snack will be offered between 2:30pm-3:00pm (these snacks are included in your fee). Our snacks are purchased through a wellness program from Upper Lakes Foods. They include whole grain, baked and natural foods, as well as fresh fruits and vegetables. On occasion we also give the kids treats such as ice cream, cookies, or freezies. Milk may be purchased through your Paypams account for a pre-paid additional charge. **Please fill out a milk request form and place in the LILA lock box along with your payment.**
8. **What your child will need to bring to Explorer Club (PLEASE LABEL ALL ITEMS!)**
 - Water bottle
 - Sunscreen - each child will need their own bottle labeled with their name on it. Children are not allowed to share sunscreen. **PARENTS PLEASE APPLY SUNSCREEN BEFORE DROPPING YOUR CHILD OFF AT EXPLORER CLUB.** Staff does their best to assist children with sunscreen. If your child is sensitive to the sun please provide them with a UV/UVA shirt to be worn with their swimsuit for further protection.
 - Tennis shoes required for gym (may be left at Explorer Club)
 - Swimsuit and towel
 - A change of clothes (we do play many water activities in the summer)
 - Electronic games will only be allowed on special days as indicated on the activity calendar. Explorer Club staff have the right to suspend this privilege if expectations are not followed. **Explorer Club will not be held responsible for lost, stolen or damaged toys from home.**
 - Please bring a small plastic bin or box labeled with your child's name to store your supplies in by the first day of Explorer Club.
9. A detailed activity calendar will be available after the registration deadline. The activity calendar will have specific field trip information available for your summer vacation planning. A summer daily schedule will also be posted with detailed activities and a parent communication board will be set up to inform you of any upcoming events or requests.
10. Weekly newsletters will be emailed to parents keeping them informed of the upcoming events.
11. Spanish/Chinese and English continue to be encouraged in Explorer Club through activities, music, language, and reading. We encourage your child to bring their favorite chapter or picture book. We will continue to have a quiet reading/library time every day. Staff will read to the children "out loud" for at least 15 minutes everyday.
12. Explorer Club follows Lakes International Language Academy's policy regarding directory/photography information. On occasion Explorer Club takes videos and photographs of children within the program. If you would like us to exclude your child, please request in writing to the Explorer Club office.
13. Information, along with prices, is subject to change without prior notice.

Any questions please contact the Explorer Club office at 651-252-6720 between our summer hours of 8:00am-4:00pm or by email at explorer.office@mylila.org

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